

**Forevergood, 54 Druid Street, SE1 2EZ**

**Agreed condition with Licensing**

**To amend the operating schedule as follows:**

- Supply of alcohol (off the premises) to cease at 23:00 on Monday to Sunday
- Supply of alcohol (on the premises) to cease at 22:30 on Monday to Sunday
- Opening times shall cease at 23:00 on Monday to Sunday

**To add the following conditions to the operating schedule:**

- The accommodation limit for the premises shall not exceed 150 persons (excluding staff)
- The written dispersal policy shall be kept at the premises with the licence and made available for inspection by authorised council officers or the police. All relevant staff shall be trained in the implementation of the dispersal policy.
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- Any 'off sales' of alcohol shall be provided in sealed containers and taken away from the premises.
- That clear legible signage shall be prominently displayed where it can be easily seen and read, requesting that alcohol sold as 'off sales' should not be opened and consumed in the vicinity of the premises

**Agreed conditions with Police**

1. That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing a clear facial image of every person who enters the premises
2. All CCTV footage be kept for a period of 31 days and shall on request be made immediately available to officers of the police and the council.
3. A member of staff should be on duty at all times the premises is open that is trained in the use of the CCTV and able to view and download images to a removable device on request of Police or council officer.
4. That all staff are trained in their responsibilities under the licensing act 2003 and training records to be kept and updated every 6 months and shall, upon request, be made immediately available to Officers of the Police and the Council.
5. All off sales of alcohol shall be sold in sealed containers.

6. Customers shall use no outside area after 22.00hrs other than those who temporarily leave the premises to smoke a cigarette and No more than 5 people at one any time.
7. That SIA registered door supervisors will be engaged when the premises are in operation Thursday, Friday, Saturday and Sunday and will be employed at all times until the end of business and all patrons have vacated the premises.

## **DISPERSAL POLICY**

### **1. Purpose of the policy**

**1.1** The management of Forevergood recognises the need for a comprehensive and considered dispersal policy in order to avoid potential disorder and disturbance at the end of the evening. The following policy outlines the steps that the management of Forevergood put together to minimise the potential risk and ensure a safe, orderly and quiet egress by the customers.

**1.2** The management of Forevergood recognises the importance of clearing the immediate vicinity of the licensed premises at the end of the event making sure that all our customers leave without causing disturbance or any other disorder.

### **2. Responsibilities**

**2.1** The Duty Manager will ensure that this policy is adhered inside the premises and in the vicinity of the premises.

**2.2** The Duty Manager will be on duty to supervise the dispersal at the end of the night along with key staff.

**2.3** The management will constantly monitor the implementation of this dispersal policy, a log will be kept to identify any weaknesses and recommendations in regards to future training or implementation requirements.

**2.4** Any person identified as not conforming to the dispersal policy's or not following instructions will not be allowed entry to the venue in future and this will be entered in the incident log.

### **3. Policy**

- 3.1** Customers are forbidden from taking alcohol or glassware off the premises. This will be indicated by both clear signage near relevant exits and staff announcements.

Customers will be asked to leave the venue in a quiet and responsible fashion. This will be indicated by both clear signage near relevant exits.

- 3.2** Customer will be encouraged to wait inside for taxi and offered water while waiting.

- 3.3** Customers will be encouraged to leave gradually over the course of the permitted drinking up period and not herded out when licensable activity ceases. Any customers found loitering outside the premises will be asked politely to leave quietly.

- 3.4** During the whole time of dispersal of customers from the vicinity key staff in will patrol the immediate areas of the premises. This will be done to ensure that a swift and efficient dispersal of the area to ensure that local residents are not disturbed

- 3.5** Signs will be displayed at the exit to remind patrons to use the bathroom facilities before they leave the venue.

- 3.6** Details of public transport and taxi services will be available to customers, either with signage or by the availability of leaflets, business cards, maps etc.

- 3.7** The Venue has a relationship with a local taxi provider who is offering the customers leaving the venue a very competitive and convenient service.

- 3.8** Notices will be displayed within the immediate area asking customers to respect the neighbours and to disperse from the area.

- 3.9** Local residents are aware of the Duty Manager contact number and email address to contact with any issues this will be displayed at the front of the premises.

- 3.10** If staff are required to contact the authorities, all incidents will be logged in accordance with the venue's policies and the terms of its licence.

3.11 Any customer not adhering to the instructions of the key staff member will be refused entry to the venue in future.

3.12 All Staff will receive training with regards to this policy which will be fully documented.

**The Management of Forevergood**

**Signed**

**DESIGNATED PREMISES SUPERVISOR .....**

**Print name.....**

**PREMISES LICENCE HOLDER**

**Print name** .....

**Dated** .....